

(approved 4/7/08)

## **Winterville Library Board Minutes January 14, 2008**

Present – Lizz Bernstein, Donna Brumby, Diana Hartle, Maxine Heard, Walker McNiff, Linda Reynolds, Marilyn Shawver, Bob White

October minutes were approved on a motion by Linda and a second by Bob.

### Old Business

- Linda updated us on FOWL
  - Membership and renewals are not based on calendar year, but can be done at any time
  - Lizz will look into asking FOWL treasurer Laura Carter about purchasing new doormats for the library
- Linda mentioned that the hand rails on the porch and at the street need to be sanded
- Upcoming events
  - February – possible teen event once the “teen scene” is complete
  - March – Anne Frank exhibit @ the Athens-Clarke County Public Library. Lizz may do a corresponding exhibit at the Winterville branch.
  - April – Winterville Library open house
    - April 3 – 5:30 pm – 7:00 pm
    - Public thanks to Agnes for her service
    - Diana will put a sign up on the marquee
    - Linda will advertise the event in the Marigold Gazette
    - We will send invitations to FOWL members
    - Each board member will bring something:
      - Marilyn, Walker & Lizz – cookies
      - Linda – punch
      - Maxine – cups
      - Diana – nuts
      - Bob – famous cheese ball and crackers

### New Business

- Review of Polar Express night
  - 22 participants
  - Need to advertise better next year
    - Advertise early in the Marigold Gazette – at least 2 issues

- Put fliers out on the front porch and hand out fliers at the story times
  - Advertise on the Winterville listserv
  - Advertise earlier on the marquee (if possible)
- Need to have a video/DVD playing as folks are arriving (possible selections – Rosemary Wells' Max's Christmas; The Snowman)
- Long Range planning update
  - Linda updated the group on the progress of this committee
- Report from Athens-Clarke County Library
  - Diana reported that we are not allowed to alternate appointees for the quarterly board meetings of the ACC Public Library. Linda will resume her role as Winterville Library Board representative.
- Lizz's Report
  - Total patrons served Oct – Dec – 1,813
  - Total items circulated Oct – Dec – 3, 665
  - FOWL raised \$109 for the raffle of gift baskets during Christmas in the Park
  - Local homeschoolers gathered for a holiday book swap
  - The Branch received additional computers dedicated to online driver's education under the parameters laid out under "Joshua's Law".
  - Morning storytimes continue to be well attended
  - Magazine swap is in full swing
  - Paperbacks for sale are now circulating
  - Goal for winter is to create a young adult corner in the front room
- Linda and Diana both have prints they're considering donating to the library
- Linda will ask the mayor for a print of the depot

Our next meeting will be April 14, 2008 @ 7:00 p.m.

Respectfully submitted by Diana Hartle.

approved 7/14/08

Winterville Library Board  
Minutes  
April 7, 2008

Present: Linda, Maxine, Marilyn, Donna, Walker, Lizz, and Diana

Approval of January 14, 2008 minutes – Maxine motioned for approval, Diana seconded, all in favor.

Old Business:

- **FOWL** will be sending out around 600 renewal forms. Everyone is encouraged to join. They gave \$100 towards the Winterville Library Open House. They also donated \$600 for the summer vacation reading program.
- **Hand Rails and other Maintenance** – once the construction in front of the library is complete Lizz will look into upgrading hand rails. Lizz reports that the locks cannot be made easier to work; the door to Lizz's office has been removed.
- **Open House** – everyone was thanked for their help; Lizz counted 30 attendees at the event. Lizz will send a note to Marigold Café to thank them for their contribution.
- **Print of the Depot** – The mayor will be asked to provide a print of the depot for the library. Perhaps we can get it framed at a discount from the frame shop in Winterville.

New Business:

- **Viewing legal obscene material & other policies** – Due to recent incidents at the Library, Lizz would like to change policy at the library which would only allow filters to be removed in the front room of the library. She will draft a policy and post it beginning May 1, 2008. She will post a sign on all computers. Cell phone use is of concern. Lizz may consider posting signs regarding cell phone use etiquette.
- **Lizz's report** – 1742 patrons served; 3709 items circulated; addition of one computer, two computer tables and 2 chairs from the Joshua's Law grant; addition of YA corner; addition of large doormat on porch; FOWL approved \$600 for VRP programming; Donna weeded the collection; unnecessary furniture has been removed; story times continue; home school meet and greet events continue; participated in "Read Across America" on March 3; displays and exhibits erected include Readers' Advisory; Black History Month; Women's History Month; and *The Journey that Saved Curious George*; Winterville Library Open House honoring Agnes Parker.
- **Adult Book Club** – Diana brought up the possibility of having an adult book club at the library. Lizz said she would contact Jeff Tate and Trudi Green about the success of the ACC Public Library' adult book clubs. She will also informally poll patrons to gauge interest.

Meeting adjourned.

Minutes respectfully submitted by Diana Hartle.

Present: Linda, Bob, Maxine, Marilyn, Walker, Donna

July 2008 Minutes were approved. Donna volunteered to take meeting notes in Diana's absence.

Old Business:

- Print of the Depot – Bob brought the recently framed print of the Depot. The print was given to the library by the mayor and the Winterville Civitan Club had it framed. Bob and Linda will set up a time for members of the Advisory Committee to meet with the Civitans to take a photo of the gift for publicity purposes. The Committee requests the print now be displayed in an appropriate spot in the library.
- Book Discussion Group – Donna shared that ARLS is looking into the possibility of circulating book club kits with multiple copies of titles, accompanied by a discussion guide.

New Business:

- Advisory Board Members - Linda reported that everyone presently on the Committee had agreed to stay on, with the same leadership as this year.
- Polar Express Program - Plans were discussed for this year's Polar Express program
  - Thursday, December 11, 2008; 6:00 pm at the library
  - Program: singing – Marilyn; video - Max's Christmas (where is it?); reading the book – Linda will ask Agnes to read this year; snacks:
    - Hot chocolate – Marilyn
    - Cookies – Walker
    - Cheese ball – Bob
    - Pretzels – Linda

- Publicity: marquee; quarterly newsletter; Diane will send email reminders
- Lizz left printouts of her report for the Committee: 2,219 patron served; 5,093 items circulated; Summer Reading wrap-up; 10 members in homeschooling group; Spanish storytimes during Big Read; Stephanie McLeskey is new Saturday substitute; facility improvements include lighting repairs and outdoor plants
- Due to a request for input from the City of Winterville, Donna passed out copies of a proposed budget request and a handout of information Lizz will take to the next City Council meeting (scheduled for October 14, 2008)
- Marigold Festival – Will the library be open its regular Saturday hours on the day of the Marigold Festival or more? Does the library want to set up a booth at the festival, and if so, does the library have a tent or something for that purpose? Who would man a booth?
- Linda will inquire at the City as to their plans for hooking the library up to the sewer line
- 2009 Library Advisory Board Meeting Dates & Time – 7:00 pm
  - January 12
  - April 13
  - July 13
  - October 12